

Director of Assessment and Accreditation

Wright State University College of Education and Human Services (CEHS) seeks applicants with the appropriate academic credentials, vision, leadership skills, and job experience to serve within the Dean's Office as the Director of Assessment and Accreditation. CEHS is looking for someone with a strong belief that the essential role of assessment is to improve student learning, and that in order to achieve the educational goals of assessment, a culture of assessment should fully engage students, faculty, and administration. Reporting to the Dean, the Director of Assessment and Accreditation will be responsible for directing the assessment activities across the college for the purposes of program development and evaluation, accreditation, and institutional effectiveness. In particular, this person works collaboratively with deans, department chairs, program directors, faculty, and administration to develop, implement, and evaluate the assessment/accreditation plan for the college/unit; coordinate all accreditation activities, policies, and procedures; and manage the design and implementation of systems for collecting, analyzing, and reporting data related to candidate achievement and learning, program performance, and institutional effectiveness, including but not limited to development and validation of rubrics, program feedback, and reports. The Director interacts with various constituents to interpret data and evidence collected, and to facilitate the use of the information for ongoing improvement in programs and student learning.

The Director of Assessment and Accreditation is responsible for coordinating ongoing data collection and analysis, and data-informed program changes to maintain accreditation by the National Council for Accreditation of Teacher Education (NCATE)/Council for Accreditation of Educator Preparation (CAEP), the Council on Rehabilitation Education (CORE), the Council for the Accreditation of Counseling and Related Educational Programs (CACREP), and the Commission on Accreditation of Athletic Training Education (CAATE); meet standards/requirements of the Ohio Board of Regents (OBR); and support the college's participation in Higher Learning Commission (HLC) accreditation activities. The Director supports program directors/coordinators who are responsible for preparing for their respective reaccreditation processes, to ensure that timelines are met and appropriate documentation is submitted. Additionally, the Director serves as the NCATE/CAEP coordinator, assuming responsibility for coordinating all accreditation activities within the professional education unit, to include the educator preparation program elements in the College of Science and Math and the College of Liberal Arts; the submission of annual reports, Specialty Professional Association (SPA) reports, and the institutional report required for continuing accreditation; and the logistics for accreditation site visits.

The Director of Assessment and Accreditation has faculty status, serves on the CEHS Cabinet and Leadership Team, as well as on several university and college committees, and may teach courses and assume other duties as assigned by the Dean.

Required Qualifications:

- Master's degree
- Minimum of three years teaching experience
- Minimum three years administrative/leadership experience
- Evidence of strong ethical and interpersonal communication/collaboration skills
- Evidence of ability to establish and maintain effective working relationships with faculty, staff, students, and other stakeholders
- High level of expertise in/comfort with technology
- Expertise/experience in areas of assessment and/or accreditation

Preferred Qualifications:

- Doctorate
- Experience coordinating NCATE or other accreditation process
- Experience at state education agencies (i.e. ODE/OBR)
- Experience with electronic assessment systems
- College and P-12 school teaching experience
- Expertise/experience with partnership efforts across colleges/schools/organizations

To apply for this position go to:

<https://jobs.wright.edu/postings/5457>